



Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

Committee of the Whole Meeting 2007

January 23,

Call To Order

The meeting was called to order at 7:31 p.m. Present were Trustees Harlfinger, Murawski, Bogdanowski, Sloan, Wakeman, Yensen, and President Plaza.

Also present were Village Administrator Gerald Sagona, Director of Public Safety James Wales, Public Works Director Fred Mullard, Village Engineer Dave Van Camp, Parks and Rec. Director Trudy Wakeman, Community Development Director Dan Olson, Village Attorney Michael Smoron and Village Clerk Denise Wasserman Haugk.

Audience Participation:

Brian Shahinian – Director of NISRA – He spoke to thank the Park Board for their work and confidence in NISRA services. He gave a brief background on NISRA and its services/accomplishments.

Debbie, adult female - 404 Prides Run – Her daughter has been involved with NISRA for many years and she is very hopeful that the Village will partner with NISRA.

Mike, adult male - 911 Willow Street – daughter is also a member of NISRA. He praised the programs that are available through NISRA.

Chris. Adult male - 1177 Moonstone Run – His daughter has been a member of NISRA for about six years. He spoke very highly of the accomplishments his daughter has made through NISRA.

Judy, adult female - son has participated in NISRA. She supports LITH joining NISRA.

Jeff, adult male - 1001 McPhee – Son involved in NISRA. He too, spoke about the benefits of NISRA for his child.

Christine , adult female - 941 McPhee – Supports NISRA. She feels NISRA is a huge benefit, but would like to see the Village join so that she does not have to pay out of district fees.

Jerry, adult male - 1041 McPhee Drive – He is here to voice his support for NISRA. He feels that the Village joining NISRA is a no-brainer with the programs it provides for the children.

Administrator:

Director of Public Safety:

Purchase – Bob Ridings Inc. – Police Squad Car - presented by Director of Public Safety James Wales - The department requests authorization for the purchase of one (1) squad which will be used for traffic enforcement. In the budget, five (5) squads were requested and budgeted for, based on the current five year plan, including this one which is intended specifically for the traffic unit. Because of the nature of the assignment, he desire is to obtain a vehicle that will not mirror the typical line car used by patrol. The vehicle requested 2007 Dodge Charger, is on state bid with Bob Ridings Inc. out of Taylorville, Illinois and is under the amount budgeted. Trustee Wakeman wondered if future squads will come from a different supplier. Director Wales indicated that they will be. She also wondered about power windows/locks on the vehicle. This will be looked into. Trustee Sloan wondered why this squad would be different. Was it performance related? According to Director Wales performance in very close. Trustee Yensen wondered if the department would consider purchasing hybrid automobiles. Director Wales believes at some point it will be advantageous for the Village to look into hybrid vehicles. Motion was made to place this item on the Village Board Agenda.

President Plaza mentioned that Director Wales just returned from Guatamala as a member of the Rotary. He went there to help rebuild homes that were damaged from hurricanes last year.

Community Development:

Ordinance – Amending the Development Plan – Lakewood Pointe Lot 1 (Princeton Pointe) — presented by Community Development Director Dan Olson - A Development Plan for Lot 1 in the Lakewood Pointe Subdivision was approved by the Village in April, 2005. A 17,300 square foot and a 1,500 square foot commercial building were approved for the site. The previous owners have sold the property and the new owners would like to construct the site the same way it was approved. The only change proposed is to the architectural elevations. The Planning and Zoning Commission initially reviewed the amended architectural elevations at their December 18th meeting and tabled the item so the applicant could make some changes on the rear elevations. The applicant has made changes to better enhance the appearance and on January 15th the Commission recommended approval (7 to 0). Motion was made to place this item on the Village Board Agenda.

Ordinance – Development Plan – Lot 1 in the Algonquin Plaza Subdivision – presented by Community Development Director Dan Olson - The applicant is proposing to build a multi-tenant retail building on Lot 1 of the Algonquin Plaza (commercial) Subdivision located at the northwest corner of Algonquin and Crystal Lake Roads. Lot 1 is adjacent to Crystal Lake Road, just east of the Centre at Lake in the Hills (Dominick's) and south of the Morningfields Unit I and Wood Creek Townhomes. An Overall Development Plan for the Algonquin Plaza Subdivision was approved by the Village Board in July 2005 requiring each lot of the three-lot subdivision to submit a separate Development Plan.

The Planning and Zoning Commission reviewed the application for the development plan on November 13, 2006 and again on December 18, 2006. By a vote of 4 to 3 (Commissioners Borkgren, Covone and Siakel were opposed), the Commission recommended approval of the development plan subject to the condition that all comments were addressed to staff's satisfaction prior to Village Board action. All comments have now been satisfactorily addressed. Trustee Harlfinger had heard that there was concern regarding the back elevation facing the residential units already in place. He also had several questions regarding mechanical placements and aesthetics. Trustee Sloan asked for clarification of the Northern View. Trustee Yensen

wondered if the P & Z commissioners concerns were taken care of. Mr. Olson clarified that the reason the Commissioners voted nay were due to architecture and not site plans. Trustee Harlfinger is pleased with the look of the building, however he is concerned with the retail tenants that might take up space. He feels that there are plenty of vacant retail slots that could be filled and now a new building is going up and he wonders how long before tenants are filled. Motion was made to place this item on the Village Board Agenda.

Engineer:

Parks and Recreation:

Contract – Hitchcock Design – OSLAD Grant for the Village Hall Open Space Project – presented by Parks and Recreation Director Trudy Wakeman - The attached contract agreements are for work to be completed by Hitchcock Design Group. The first agreement is for the submission of the Illinois Department of Natural Resources OSLAD grant application for Sunset Park Phase III at a cost not to exceed \$6,500. The second submission is for the Village Hall Open Space gazebo, path and plantings that were approved in the 2007 budget. Those services include: research, analysis design, construction documents, and bidding and construction phase services for a total not to exceed \$21,000. Trustee Harlfinger wondered about the Village Hall space project, he wondered what year it was slated for. Trustee Wakeman wondered why it was \$1500 over budget. Director Wakeman made comment of a few things that needed to be done. Motion was made to place this item on the Village Board Agenda.

Northern Illinois Special Recreation Association Membership– presented by Parks and Recreation Director Trudy Wakeman - At the January 4, 2007, Parks & Recreation Board meeting, it was recommended that the Village Board consider membership with NISRA. The Board was given the study that outlines the benefits of becoming a NISRA member, while exploring other options available for the funds being requested. The study also provides statistics on current program participation and reimbursement costs. Brian Shahinian, Executive Director of NISRA was present at the meeting to answer any further questions. President Plaza asked Mr. Shahinian to the microphone. President Plaza made it clear that any involvement with this program would not begin until 2008 as the 2007 budget has already been set. President Plaza mentioned that though he would like to see this as soon as possible, he is aware that the budget has been set for this year. He also noted that the Village partially reimburses residents for their participation in the programs. He indicated the biggest issue is class enrollment. The non-members are the last group of people that are let into the classes. According to Mr. Shahinian, the in-district residents register first and the out-of-district residents register second at a higher fee. President Plaza finds this to be an important issue to discuss and move forward as soon as possible (the next fiscal year). Trustee Harlfinger is concerned about the fact that part of the Village is already in district (Huntley Park District). He does feel that this is a positive program. The Board recognized Cathy Neilan from the Parks and Rec. Board. She pointed out that NISRA is not just for children but for adults as well. She strongly supports NISRA and would like to see the Village support NISRA as well. President Plaza again mentioned that he would very much like to see something happen for the Village to join NISRA. Trustee Yensen would like to see some sort of financial commitment to the residents of the Village from the Board to encourage the positive quality of life. She feels that the money spent to join NISRA would be a huge benefit to the village. She speculates that as a NISRA participant that more residents from the Village would take advantage of the various programs. She briefly mentioned some other quality of life investments the Village has made. Trustee Wakeman has struggled with this issue since the mid-90's. She is a huge supporter of NISRA.

She is still concerned about being fiscally responsible to the entire community. She would like to see the exact number of LITH participant from Huntley Park District; how many people can't get into the programs on a regular basis. She would like to see some statistics. Trustee Wakeman would like the staff to research other venues/alternatives to spend almost \$60,000. She supports NISRA however, she is not sure that this is yet the correct time. President Plaza feels that sometimes the benefits of a program can not be measured in fiscal dollars. Trustee Sloan asked for clarification on the calculations of the dues. Mr. Shahinian clarified where some of the dollars go in the program (the goal is to have no more than a one to four ratio of staff to children). Trustee Murawski has been involved with the Fox Valley Children's Organization for over six years. He finds working with the children is very rewarding and he is for the Village's participation in NISRA. Trustee Harlfinger mentioned that sometimes you just have to do the correct thing. He feels that the Village's membership in NISRA could give the residents much needed programs. Mr. Shahinian mentioned some benefits of joining NISRA versus the Village going it alone. Trustee Bogdanowski is concerned about the availability of the programs. He wondered about the priority-ship of district members. Trustee Sloan requested clarification on the numbers. It was explained that the dues for NISRA would just cover the residents that are not currently being served on NISRA through the Huntley Park District or Crystal Lake Park District. Trustee Sloan also wondered about the current reimbursement policy. The Village currently picks up the difference between in-district and out of district fees. Trustee Bogdanowski realized and Mr. Shahinian re-stated that beyond the financial alternative, the residents would have registration priority, programs would be offered in the Village, and transportation would be included for selective programs. According to Administrator Sagona, the staff is aware the direction the Board would like to take. This will be a budgeted item for 2008.

Recreation Master Plan– presented by Parks and Recreation Director Trudy Wakeman - At the January 4, 2007 Parks & Recreation Board meeting, the Board recommended the approval of the Recreation Master Plan. The impetus of this document was to develop a guide for the Board and staff for future guidance towards recreation programming and offerings. Motion was made to place this item on the Village Board Agenda.

Public Works:

Contract – Hanson Professional Services – Basis of Payment – presented by Public Works Director Fred Mullard - The basis of payment for consulting services (given to the Board for their review and consideration) serves as a change to the retainer agreement with Hanson Professional Services which was approved by the Village Board of Trustees February 24, 2005. The personnel rates will increase from 1.8 to 4.9 percent based on the position providing the services. All rates are for the work requested by the Village and do not include improvement projects which are negotiated and approved separately by IDOT. Motion was made to place this item on the Village Board Agenda.

Contract – Smith Engineering – 2008 Water Main Replacement Project– presented by Public Works Director Fred Mullard - The 2007 water operating & maintenance budget provides funds for design and engineering services for the 2008 water main replacement project. Smith Engineering has submitted a task order for these services in the amount of \$110,000. A copy of the task order was given to the board for their review and consideration along with a map outlining the affected area. A representative from Smith Engineering was in attendance to answer any questions. Motion was made to place this item on the Village Board Agenda.

Payment Request – Berger Excavating Contractors, Inc. – Crystal Lake Road Reconstruction

Project– presented by Public Works Director Fred Mullard - The 2006 MFT Crystal Lake Road reconstruction contract was awarded to Berger Excavating Contractors, Inc. on May 11, 2006 for \$1,092,996.00. They are requesting Progress Payment 4 in the amount of \$419,435.94. The Public Works Department and Smith Engineering support the progress payment. Payroll documentation is on file. Copies of the recommendation, pay request, and waivers were given to the Board for your review and consideration. Motion was made to place this item on the Village Board Agenda.

Finance Director:

Organizations and Developers :

Board of Trustees:

Trustee Harlfinger - **Parks and Recreation Board Liaison Report -**

Trustee Wakeman - **Business Relations Committee Liaison Report** – Many issues were discussed at the last BRC meeting. The BRC would like Board direction. They would like the Board to take a look at the mission of the committee. Should they be in the role of trying to attract businesses to LITH? President Plaza would like to see the committee come up with what they believe is there mission as a commission and then it can be brought to the Board. Trustee Sloan wondered if the commission has relations with some of the developers in the area. Further discussion took place on the possible role of the commission. Trustee Murawski thinks strategic planning of that group is a good idea. Trustees Harlfinger and Bogdanowski believe the committee is on the right track.

Trustee Yensen - **Senior Liaison Report** – The seniors complimented PW on the recent snowplowing. The tax-aid program will begin Feb. 5th on Mondays and Fridays.

Trustee Bogdanowski - **McHenry County Council of Government Liaison Report** – Discussion took place regarding the RTA’s program. The legislative committee has established 2007 priorities. One priority is a smoking ban possibly state wide. Brief discussion took place regarding this issue.

Trustee Joe Murawski - **County Transportation Liaison Report -**

Trustee Ron Sloan - **Planning and Zoning Liaison Report** – They are looking at the final lot in the Algonquin Plaza.

President:

Audience Participation:

Adjournment: There being no further business to discuss, the Committee of the Whole meeting was adjourned at 9:15 p.m.

Submitted by,

Denise Wasserman Haug
Village Clerk