



## Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

### Committee of the Whole Meeting

April 24, 2007

#### Call To Order

The meeting was called to order at 7:32 p.m. Present were Trustees Harlfinger, Murawski, Bogdanowski, Sloan, Wakeman, Yensen, and President Plaza.

Also present were Village Administrator Gerald Sagona, Public Works Director Fred Mullard, Village Engineer Dave Van Camp, Parks and Rec. Director Trudy Wakeman, Finance Director Pete Stefan, Community Development Director Dan Olson, Village Attorney Brian Borgmann and Village Clerk Denise Wasserman Haugk.

#### Audience Participation:

James Kennedy – 1000 Blackberry Court – Stopped by to say hello. He misses the Board and he is here tonight representing the McHenry County Board. Three issues they are currently working on: water usage, conservation, and maintaining quantity and quality.

Trustee Yensen wondered about Algonquin Road. A resident had a concern and Trustee Yensen inquired to Mr. Kennedy about possible bike paths. Mr. Kennedy will take this concern to the Transportation Committee.

#### Administrator:

**Raffle Licenses – Property Owners Association** – presented by Village Administrator Gerald Sagona – The Property Owners Association (POA) is requesting raffle licenses. All provisions of Section 31.02 of the Village Code have been met. The POA unanimously voted to request a waiver of the fidelity bond requirement associated with the Raffle Application form. Motion was made to place this item on the Village Board Agenda.

**Agreement – Property Owners Association – Parking Lot for Overflow Parking** - presented by Village Administrator Gerald Sagona – The POA has submitted a request for a donation from the Village for facility renovation. The agreement requires the Village to donate \$200 per year in exchange for the use of the POA's parking lot for overflow parking at Ryder Park. Motion was made to place this item on the Village Board Agenda.

#### Director of Public Safety:

Officer Carson was #5 of top 10 arresting officers for DUI awarded by MADD earlier this evening.

**Agreement – Lasercraft Inc. – Red Light Enforcement Camera System** – presented by Director of Public Safety James Wales - Previously the issue of initiating a pilot program for red light camera enforcement had been discussed and authorized for the current fiscal year. Subsequently the Department

has requested and obtained pricing information from four sources. A number of factors were reviewed in the equipment and process proposed by the various vendors. Lasercraft had the lowest monthly fee and Lasercraft and ACS were the only vendors that did not have a per citation fee. Additionally, Lasercraft conducted an additional video survey and it was determined based on that survey that the most significant red light violations were occurring on N/B Randall at Acorn and as such, based on this data, this location would be the location/direction chosen for this pilot program. The agreement will allow additional directions and locations to be added for the same cost, per direction/location. Trustee Bogdanowski questioned the number of violaters through the intersection. According to Director Wales, the original study looked at Miller and Randall and now they are targeting Randall and Acorn. According to Trustee Yensen, the seniors are very excited about the enhanced enforcement along Randall Road. A brief overview of the program was given by Director Wales. He indicated there will be a series of three photos taken. In order for a citation to be given, the light will have had to have been red in all three photos. They Village is not looking to trick people or issue citations for gray areas. The idea is to limit the number of traffic accidents not to issue the most citation possible. Trustee Wakeman is pleased that Acorn and Miller has been selected as the test area. Motion was made to place this item on the Village Board Agenda.

**Request for Proposal – Dispatch Console**— presented by Director of Public Safety James Wales - During the current fiscal year, a 3 position dispatch console has been budgeted for acquisition, to replace the current aging dispatch console. A copy of the RFP set to be released was given to the Board. Lacking any objections, the RFP will be published and disseminated. It is anticipated that proposals will be opened on June 4, 2007 with a recommendation to be made to the Board at the first set of meetings in June.

**Community Development:**

**Ordinance – Ratifying the Establishment of SSA #19 – Lake Pointe** – presented by Community Development Director Dan Olson - This is an Ordinance ratifying the establishment of a backup Special Service Area (SSA) #19 for the Lake Pointe project at the Northeast corner of Lakewood Road and Algonquin Road. The amended annexation agreement approved on March 8, 2007 for the development required that a backup SSA be established for the project. An Ordinance proposing the establishment of an SSA for the subject development was passed by the Village Board that same night. A public hearing regarding the establishment of the SSA was held on April 10<sup>th</sup>. Normally, there is a 60 day objection period after the hearing before the Village can enact an Ordinance ratifying the SSA. The developer and the McHenry County Conservation District (MCCD) would like to expedite the exchange of properties on the site and need the ratification of the SSA Ordinance to do this. They both have agreed to waive the 60 day period. We have an intergovernmental agreement proposed with the MCCD, where they waive any right to object to the establishment of the SSA. With the developer, PAR, we are obtaining signed waiver and consent forms, and would recommend the approval of the Ordinance be contingent upon the receipt of these. Motion was made to place this item on the Village Board Agenda.

**Intergovernmental Agreement – McHenry County Conservation District – SSA #19** presented by Community Development Director Dan Olson - Proposed is an Intergovernmental Agreement between the Village and the McHenry County Conservation District (MCCD) regarding the ratification of the Special Service Area (SSA #19) for the site. An Ordinance proposing the establishment of an SSA for the subject development was passed by the Village Board on March 8<sup>th</sup> and a public hearing regarding the matter was held on April 10<sup>th</sup>. Normally, there is a 60 day objection period after the hearing before the Village can enact an Ordinance ratifying the SSA. The developer and the MCCD would like

expedite the exchange of properties on the site and need the ratification of the SSA Ordinance to do this. They both have agreed to waive the 60 day period. In the agreement, the MCCD agrees to waive any right it may otherwise have to object to the establishment and ratification of SSA #19. Motion was made to place this item on the Village Board Agenda.

**Engineer:**

**Parks and Recreation:**

Contract – Lamp Incorporated – Village Hall Open Space Project – presented by Director of Parks and Recreation Trudy Wakeman – On April 17, 2007, the Parks and Recreation staff opened bids for the Village Hall Open Space project. A total of three bids were received and ranged in total cost from \$182,850 - \$222,918. The architects opinion of probable construction costs for the project was \$225,000. An alternate to the project was to develop the path as all asphalt rather than brick pavers. To include the alternate bide, the cost would be reduced by \$13,469.00 for a total of \$169,381. After staff discussion, the brick pavers would aesthetically enhance the project and compliment the Village Hall. The recommendation is to stay with the base bid and keep the brick pavers in the project. Lamp, Inc. of Elgin submitted the low bid of \$182,850 and is deemed qualified to perform the work. A copy of the bid tabulation and a letter of recommendation from Hitchcock Design Group were given to the Board for review and consideration. Motion was made to place this item on the Village Board Agenda.

**Public Works:**

**Reject Bids – Woods Creek Quality Retrofit Projects** – presented by Public Works Director Fred Mullard - On April 12, 2007 one sealed bid was opened for the Woods Creek Quality Retrofit Projects. The single bid was submitted by Landscape Concepts Construction, Inc. (LCC) in the amount of \$167,444.00. LCC's proposal is complete and meets all specifications. The engineer's estimate for the project was \$97,000. Hey and Associates was able to correct some errors and make some value engineering reductions to reduce the proposal amount of \$99,716.00. On review of the reasons why some contractors did not submit bids and the changes made, it is Public Works recommendation to reject the bid and rebid the project. A copy of the Public Works recommendation was given to the Board for consideration. Motion was made to place this item on the Village Board Agenda.

**Contract – Berger Excavating – 2007 Drainage Project** presented by Public Works Director Fred Mullard - On April 16, 2007 four sealed bids for the 2007 Drainage Project were opened at Public Works. The four bids ranged from a low of \$374,724.50 from Berger Excavating to a high of \$480,927.00. The engineer's opinion of probable construction costs for the project is \$397,140.70. Smith

Engineering recommends awarding the contract to Berger Excavating. A copy of the bid tabulation and a letter of recommendation from Smith Engineering were given to the Board for review and consideration. Motion was made to place this item on the Village Board Agenda.

**Amendment to Contract – Hanson Professional Services – Perimeter Fencing** presented by Public Works Director Fred Mullard - On May 13, 2004 the Village of Lake in the Hills and Hanson Professional Services entered into an agreement for services associated with the installation of the perimeter fencing at the Lake in the Hills Airport. The proposed amendment reflects additional hours worked by the engineer in the amount of \$11,003.53 for construction-related services due to an extended

construction schedule. The revised total engineering fees are increased to \$52,003.25 from the original amount of \$41,000.00. This agreement has been approved by the Illinois Department of Transportation, Division of Aeronautics and is eligible for future reimbursement. Given to the Board for review is the approval letter from the Illinois Department of Transportation, Division of Aeronautics and Amendment 1. The Village is responsible for only five percent of the bill. Motion was made to place this item on the Village Board Agenda.

**Finance Director:**

**Ordinance – Budget Amendment for Fiscal Year Ending December 31, 2007** – presented by Village Finance Director Pete Stefan – A draft Ordinance has been written approving budget amendments to the budget for the fiscal year ending December 31, 2006. All FY06 invoices have now been received and recorded. Prior to the completion of the FY06 audit, one final budget amendment is being proposed to ensure that no budget category (i.e. personal services, contractual services, commodities, capital outlay, etc.) exceeds the total budget for that category. All of the amendments involve transferring budget amounts from one line item to another resulting in no change in total expenditures for each fund. Reasons for all of the proposed changes are listed in the description column for each line item. Motion was made to place this item on the Village Board Agenda.

**Resolution – Memorandum of Agreement (Cambridge Lakes Learning Center Project)** presented by Village Finance Director Pete Stefan – The Village of Lake in the Hills has been approached by the Northern Kane Educational Corp. to act as a conduit issuer for approximately \$1.6 million in revenue bonds to finance classroom furnishings and computer equipment for Cambridge Lakes Learning Center to be located in the Village of Pingree Grove. Because the Village of Lake in the Hills has not issued more than \$10 million in debt this year, our debt will be considered bank qualified debt which will result in a lower interest rate for the borrower. The actions required of the Village of Lake in the Hills to act as conduit issuer will be to pass an Inducement Resolution at the April 26<sup>th</sup> Board meeting, hold a public hearing after passing the Inducement Resolution, and pass a Resolution to award the bonds at the May 24<sup>th</sup> Board meeting. For acting as the conduit issuer, we will receive a fee of \$7,500 and be reimbursed for our out-of-pocket costs. The debt will not be a debt of the Village but will be required to be disclosed as a footnote in the financial statements. Both the Village's financial advisor and auditors have reviewed the request and have no issues with it. The Board was given a letter requesting the Village to act as the conduit issuer, a timeline for the project, and the Inducement Resolution. Trustee Bogdanowski wondered if the Village had acted on something like this before. Consensus seems to be the Village has.

**Organizations and Developers:**

**Board of Trustees:**

Trustee Harlfinger - **Parks and Recreation Board Liaison Report** – Trustee Harlfinger (through his day job) priced out the Village Hall open space project. He would like to have discussion at the upcoming Strategic Planning session regarding consultants for such landscape projects.

Trustee Wakeman - **Business Relations Committee Liaison Report** – Took part in the pandemic meeting last Thursday.

Trustee Yensen - **Senior Liaison Report** - The seniors had questions about the flood plain and the FEMA maps.

Trustee Bogdanowski - **McHenry County Council of Government Liaison Report** – McCog dinner will be tomorrow (4/25) in Hebron w/ Louis Bianchi and the 2030 plan.

Trustee Joe Murawski - **County Transportation Liaison Report** – The county committee is requesting a \$50 million loan at a low interest rate to do the road work now instead of waiting and having construction costs go up.

Trustee Ron Sloan - **Planning and Zoning Committee Liaison Report** -

Director Wales gave a brief overview of last Thursdays BRC Pandemic luncheon.

**President:**

- A. Resolution – Longmeadow Parkway Bridge Corridor Funding
- B. Proclamation – Building Safety Week (Thursday)
- C. Proclamation – Arbor Day (Thursday)

**Audience Participation:**

**Adjournment:** There being no further business to discuss, the Committee of the Whole meeting was adjourned at 8:13 p.m.

Submitted by,

Denise Wasserman Haugk  
Village Clerk