

Lake in the Hills Police Commission
November 13, 2007
Meeting Minutes

The Meeting was called to order by Chairman Walters at 7:12 p.m.

Roll Call:

Chairman Walters, Commissioner Krohn, and recording secretary Alice Brandt were all present for the Meeting. Commissioner Wilbert was absent.

Meeting Minutes:

The minutes of the May 8, 2007 Meeting were reviewed. Commissioner Krohn made a Motion to accept the minutes as presented. Chairman Walters seconded the Motion; Motion passed.

Audience Comment:

There was no audience participation.

Old Business:

The Commission discussed preparing a time-line for the testing process for 2008. Chairman Walters inquired as to when the current entry level and promotional lists expire. The recording secretary advised that both lists are due to expire in August 2008. The Commissioners agreed that they would need to split up the entry and promotional testing and not run them at the same time.

Commissioner Krohn suggested that the entry level testing be done in April or May, and the promotional in June or July. Chairman Walters agreed. The Commission also agreed that the entry level should have priority and be completed first. Chairman Walters and Commissioner Krohn reviewed the 2008 calendar and determined the entry level should begin in February.

Chairman Walters stated that C.O.P.S should be contacted for availability in April or May. He also suggested the orientation be March 3rd or March 9th and advertisement begin February 9th or 16th...

The recording secretary will check with Director Wales regarding an orientation date in March

Commissioner Krohn inquired as to where the Commission advertises for the orientation. The recording secretary stated that the advertisement is in at

least one newspaper, dependent on cost, the Village home page, Randall Road information board and college flyers. Commissioner Krohn then asked if the Blue Line had ever been considered. The recording secretary to check on the possibility of utilizing this source.

There was also discussion on the turn out that Huntley Police Commission received for their testing process.

The Commission discussed and agreed that after the orientation, the application turn in deadline will be 3 to 4 weeks. Once applications are turned in, initial backgrounds are done prior to the power and written tests. Once results are received from the written exam the extensive backgrounds will be completed and should be at least 4 weeks.

The Commission discussed and agreed that the power test will be performed in-house, and the written would be provided by C.O.P.S testing service.

Chairman Walters and Commissioner Krohn agreed that the power test and written exam will be held on April 26th or May 3rd. Commissioner Krohn stated she will check with John Sidbeck from C.O.P.S testing service and Jacobs High School for availability for availability on those dates.

The Commission agreed that a special Meeting may need to be held in April.

Chairman Walters stated the next item for discussion was the promotional testing. He suggested and Commissioner Krohn agreed that C.O.P.S testing service should be used for the promotional testing as in the past.

Chairman Walters and Commissioner Krohn discussed and agreed that the announcement of promotional testing and responses should be during the first week of June. July 5th should be the date to post officer response list. July 5th through August 2nd would be study time for the officers in preparation for the written exam. August 9th and/or August 16th would be the written exam and assessment center.

The recording secretary, once information is received from Commissioner Krohn reference C.O.P.S and Jacobs High School, and a confirmed date is received from Director Wales, will email the tentative time-line calendar to the Commissioners.

New Business:

Commissioner Krohn stated that the schedule of the Commission Meeting had not been updated on the home page. The recording secretary will check with Village administration tomorrow.

Commissioner Krohn advised that after attending the conference she was asked about our physical testing for current officers and what is done should an

officer fail the physical requirements. One question which was raised was what happens when an officer continues to fail. The recording secretary explained the process and advised that the physical requirements are covered in both the officer's union contract and the department's standard operating procedures.

There was additional discussion regarding the physical testing and the possibility of a challenge coming before the Police Commission.

Commissioner Krohn advised that at the fall conference a new module was added for recording secretaries.

Mail

Notices were received from the Director of Police and Public Safety regarding the suspension of officers between the months of May and November...

Adjournment:

There being no other business to discuss, Commissioner Krohn made a Motion to adjourn. Chairman Walters seconded the Motion. Meeting adjourned at 7:57p.m.

Minutes typed and submitted by:

Alice Brandt / Recording Secretary

Approved by me, this date of February 12, 2008:

Denny Walters / Chairman