



# Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

## Board of Trustees Meeting

February 14, 2008

### Call To Order

The meeting was called to order at 7:32 p.m.

Roll call was answered by Trustees Ray Bogdanowski, Stephen Harlfinger, PaulaYensen, Joseph Murawski, Paul Mulcahy, Bob Huckins and President Edwin Plaza.

Also present were Village Administrator Gerald Sagona, Assistant Village Administrator Shannon Andrews, Director of Public Safety James Wales, Assistant Public Works Director Dave Gregoria, Development Director Dan Olson, Parks and Recreation Director Trudy Wakeman, Finance Director Pete Stefan, Village Attorney Richard Flood and Village Clerk Denise Wasserman Haugk.

A moment of silence was asked for in honor/memory of the victims and families of the tragedy unfolding at Northern Illinois University in DeKalb.

The Pledge of Allegiance was led by President Plaza.

### Public Comment on Agenda Items:

#### Consent Agenda

A. Motion to accept and place on file the minutes of the January 22, 2008 Committee of the Whole meeting.

B. Motion to accept and place on file the minutes of the January 22, 2008 Village Board meeting.

C. Motion to accept and place on file the minutes of the January 22, 2008 Executive Session meeting.

Motion to approve Consent Agenda items A-C was made by Trustee Yensen and seconded by Trustee Huckins. On roll call vote, Trustees Harlfinger, Huckins, Murawski, Mulcahy, Yensen and Bogdanowski voted Aye. No Nays. Motion carried.

#### Omnibus Agenda

A. Motion to waive the competitive bidding process and authorize the purchase of one demo incident command vehicle for a cost not to exceed 104,460.00 as discussed at the February 12, 2008 Committee of the Whole meeting.

B. Motion to authorize the purchase of one 2008 Ford Explorer from Currie Motors under the Northwest Municipal Conference purchasing Cooperative at a cost of \$22,341.00.

C. Motion to pass Ordinance 2008-\_\_\_\_, “An Ordinance Amending Section 41.01 of the Lake in the Hills Municipal Code Regarding the Illinois Vehicle Code”.

D. Motion to pass Ordinance 2008-\_\_\_\_, “An Ordinance Amending the 2002 Comprehensive Plan (Village-Wide Commercial Design Guidelines) (exclusive of Route 47 Corridor [Sub-area #1], Village Center Area and Airport Area [Sub-area #3])”.

E. Motion to accept the bid and award a contract to Clarke Environmental Mosquito Management, Inc. in the amount of \$27,690.00 for the 2008 mosquito abatement services.

F. Motion to approve the changes to the Facility and Park Use Permit as discussed at the February 12, 2008 Committee of the Whole meeting.

G. Motion to approve the changes to the Facility Use Policy as discussed at the February 12, 2008 Committee of the Whole meeting.

H. Motion to accept the Engineering Services Proposal from Smith Engineering dated February 14, 2008, pass a Resolution appropriating MFT Funds, approve a MFT Engineering Service Agreement and approve a budget adjustment for the Haligus Road Phase I & II Design Services Project.

I. Motion to accept the Engineering Services Proposal from Smith Engineering dated February 14, 2008, pass a Resolution appropriating MFT Funds, approve the MFT Engineering Services Agreement and approve a budget adjustment for the Miller/Crystal Lake Road Phase I & II Design Services Project.

J. Motion to approve a contract with Ryco Landscaping for the 2008 Ground Maintenance Services (west) and approve a Change Order in the amount of \$12,205.37 for additional services.

K. Motion to approve a contract with Lawn Care by Walter for the 2008 Ground Maintenance Services (east) and approve a Change Order in the amount of \$2,181.50 for additional services.

L. Motion to pass Ordinance 2008-\_\_\_\_, “An Ordinance Amending Section 31.01, Garage Sales, of the Lake in the Hills Municipal Code”.

Motion to approve the Omnibus Agenda items A – L was made by Trustee Huckins and seconded by Trustee Yensen. On roll call vote, Trustees Huckins, Bogdanowski, Harlfinger, Murawski, Mulcahy and Yensen voted Aye. No Nays. Motion carried.

### **Approval of the Schedule of Bills:**

Motion to approve the February 15, 2008 Schedule of Bills, funds totaling \$392,661.71 was made by Trustee Bogdanowski and seconded by Trustee Murawski. On roll call vote, Trustees Yensen, Bogdanowski, Mulcahy, Murawski, Huckins and Harlfinger voted Aye. No Nays. Motion carried.

### **Approval of Manual Bills:**

### **Department Head Reports:**

**Assistant Village Administrator – Shannon Andrews** – BRC kicking off How To Build your Business Plan seminar, beginning 2/19. Thursday 2/21 is the graduation of the Leadership School. The Board is invited to attend.

Finance Director – Pete Steffan - Government of Finance Association – received award for 8<sup>th</sup> consecutive year. Longest any municipality has earned this award.

Trustee Yensen acknowledged Trudy Wakeman’s mention in the Northwest Herald.

**Board of Trustee Reports:**

**Village President Reports:**

**Committee Reports:**

**Communications and Petitions:**

**Unfinished Business:**

**New Business:**

Motion to approve a Raffle License for H. D. Jacobs Athletic Booster Club was made by Trustee Yensen and seconded by Trustee Harlfinger. On roll call vote Trustees Mulcahy, Bogdanowski, Harlfinger, Yensen, Huckins, and Murawski voted Aye. No Nays. Motion carried.

**Audience Participation:**

A boy scout was in attendance as part of his Boy Scout Citizen Badge.

**Executive Session:** Motion to enter into Executive Session to discuss Litigation, Land Acquisition and security was made by Trustee Harlfinger and seconded by Trustee Murawski. On roll call vote, Trustees Huckins, Yensen, Harlfinger, Bogdanowski, Murawski and Mulcahy voted Aye. No Nays. Motion carried.

**Motion Following Executive Session:**

None

**Audience Participation:**

**Adjournment:** There being no further business to discuss, the meeting of the Lake in the Hills Board of Trustees was adjourned at 8:28 p.m.

Submitted by,  
Denise Wasserman Haugk  
Village Clerk