



Village of Lake in the Hills

600 Harvest Gate, Lake in the Hills, Illinois 60156

Committee of the Whole Meeting

May 20, 2008

Call To Order

The meeting was called to order at (7:30 pm). Present were Trustees Harlfinger, Murawski, Bogdanowski, Mulcahy, Huckins, Yensen, and President Plaza.

Also present were Village Administrator Gerald Sagona, Director of Public Safety James Wales, Public Works Director Fred Mullard, Village Engineer Dave Van Camp, Parks and Rec. Director Trudy Wakeman, Community Development Director Dan Olson, Village Attorney Jennifer Gibson Village and Village Clerk Denise Wasserman Haugk.

Audience Participation:

Administrator:

Director of Public Safety:

Presentation – With Wings and a Halo Program – presented by Director of Public Safety James Wales – With Wings and a Halo is a program that offers back packs to police departments, filled with age appropriate reading books to distribute to children police come into contact through calls for service. The program, which started in Wisconsin and is now trying to branch out into Illinois law enforcement, provides the service free of charge through volunteers and business partners. The Department has requested the coordinator for the Illinois program to provide a very brief presentation to the President & Board on the program. A representative was on hand to give a brief overview of the program the short yet successful history of the program.

Award Presentation – Comcast Employees – presented by Director of Public Safety James Wales – A recent structure fire occurred in Lake in the Hills and based on the actions of two Comcast employees, a resident of the house was saved. The Department would like to conduct a brief presentation at either the COW meeting or Board meeting, awarding the individuals a Police Department award for their quick actions.

Community Development:

Ordinance – Text Amendments to the Zoning Ordinance – presented by Community Development Director Dan Olson – Staff is proposing a few minor text amendments to the Zoning Ordinance. The amendments were discussed with the Village Board in April and a motion was made to direct staff to set a public hearing. Proposed is an amendment to Section 13, Accessory Structures, to allow decks and terraces in the front yards in non residential areas and to add trash enclosures as allowable in the side and rear yards. Also proposed is an amendment to Section 18, “Off-Street Parking and Loading”, to include a minimum width requirement (11 feet) for a drive-thru bypass lane. Finally, we are proposing to raise the minimum fine (Section 29) for violations to the Ordinance from \$25 to \$50. The Planning

and Zoning Commission conducted a hearing on May 12th, and recommended approval by a vote of 6 to 0 (Commissioner Stroud was absent). No objectors spoke during the hearing. Motion was made to place this item on the Village Board Agenda.

Ordinance – Amending Section 2.06, Settlement of Offenses, of the Municipal Code – presented by Community Development Director Dan Olson – Proposed is an amendment to Section 1.06 “Settlement of Offenses” in Chapter 1 of the Municipal Code. We are proposing to amend language in the “Zoning, Chapter 22” category by deleting the specific references to signs and oversized vehicles, so that all violations of the Zoning Ordinance fall under the fines and payments established. Zoning violations other than those listed (signs and oversized vehicles), previously fell under the default fine established in the Chapter, which was \$10. There was also a typo in the “Building Code, Chapter 24” sub-section. The “Unlawful continuance of building, 24.17” line should read “Unlawful continuance of building activity, 24.18”. Motion was made to place this item on the Village Board Agenda.

Ordinance – Amending Section 15.07, Fines Applicable to All Offenses, of the Municipal Code – presented by Community Development Director Dan Olson – Chapter 15 was created with the establishment of the Administrative Adjudication program in early 2007. Section 15.07 lists the minimum and maximum fines for offenses to the various chapters of the Municipal Code. With the proposed increase in the minimum fine from \$25 to \$50 for violations to the Zoning Ordinance, we also need to amend the minimum fine set out in Chapter 15 for violations to the Zoning Ordinance. Motion was made to place this item on the Village Board Agenda.

Engineer:

Parks and Recreation:

Waiver of Section 43.09, Noise, of the Municipal Code – Lake in the Hills Triathlon – presented by Parks and Recreation Director Trudy Wakeman – To provide the Board with information to consider granting a waiver of Section 43.09, Noise, of the Municipal Code for the Lake in the Hills Triathlon on Saturday, July 19, 2008. Motion was made to place this item on the Village Board Agenda.

Waiver of Section 43.09, Noise, of the Municipal Code – Splish, Splash, Dash Open Water Swim Race – presented by Parks and Recreation Director Trudy Wakeman – The Parks & Recreation Department is requesting the Village Board waive the provisions of Section 43.09 of the Municipal Code to allow a pre-race talk at 6:45 a.m. Saturday, June 14, 2008. Granting of this waiver will allow announcements to be made via the P.A. system prior to the start of the swim race at 7:00 a.m. Motion was made to place this item on the Village Board Agenda.

Public Works:

Resolution – Appropriating Funds for the 2008 MFT Road Program – presented by Public Works Director Fred Mullard –: To use MFT funds for the 2008 Resurfacing Program, the Illinois Department of Transportation (IDOT) requires that the Village Board of Trustees appropriate the funds. The Resolution, appropriating \$636,000.00, was prepared by Smith Engineering. The streets designated for resurfacing are:

Spring Lake Drive	Wisteria Court	Blackberry Court
White Pine Circle	Patton Avenue	Astor Court
White Pine Court	Clark Avenue	Spring Lake Court
Elderberry Court	West Oak Street	Pershing Avenue

Mayberry Court	Grant Avenue	Decatur Avenue
Lee Street	Blackhawk Drive	Anderson Drive
Leroy Guy Parking Lot	Willow Street	

Motion was made to place this item on the Village Board Agenda.

Agreement – McHenry Analytical Laboratory – IEPA Sampling Services – presented by Public Works Director Fred Mullard – On May 10, 2007, the Board awarded a contract to McHenry Analytical Laboratory to conduct all mandated IEPA water quality analysis for the contract period of July 1, 2007 through June 30, 2008. The IEPA has decided to continue allowing public water supplies to contract certified private laboratories to perform these services. McHenry Analytical Laboratory has proposed a contract for these services in the amount of \$38,970.00. This amount exceeds the budget figure for Fiscal Year 2008 due to the unforeseen implementation of the IEPA Unregulated Contaminant Monitoring Rule 2 Program (UCMR 2). The IEPA had not yet finalized the UCMR 2 sampling schedule at the time the Fiscal Year 2008 Budget was being authored. This program is vast, accounting for \$12,400.00 of the contract amount by itself. The UCMR 2 program is due to occur during the July 2008 portion of the proposed contract which will require a budget amendment from \$28,920.00 to \$38,970.00. A copy of the contract agreement and sampling schedule is attached for your review and consideration. The Public Works Department has been extremely satisfied with McHenry Analytical’s laboratory services for several years. They have performed exemplary within the scope of the current contract agreement and have inconvenienced themselves on countless occasions to minimize the duration of time that our residents are on boil order. McHenry Analytical is also the only state certified laboratory within reasonable proximity to the Village that is qualified to handle the projected sampling load for the 2008 / 2009 period. Motion was made to place this item on the Village Board Agenda.

Agreement – McHenry County – Transfer of Ownership of Portion of Blackhawk Drive – presented by Public Works Director Fred Mullard – As part of the Algonquin Road improvements, McHenry County purchased a parcel of land to relocate the connection of Blackhawk Drive further east, away from the Hilltop Drive intersection. Under the improvement project, they installed a new road and drainage. The County now desires to transfer ownership of this portion of the road to the Village at no cost. Public Works reviewed the improvements and recommends accepting them. Motion was made to place this item on the Village Board Agenda.

Airport – Participation Agreement – Illinois Department of Transportation for Grading and Drainage Improvement for the Pyott Road Relocation Project – presented by Public Works Director Fred Mullard –: The Participation Agreement establishes rights and obligations of the Village and the State as they pertain to the grading and drainage improvements for the Pyott Road Relocation Project. Under this agreement, the Village will be responsible for 2½ percent of the overall cost of improvements through a Federal Aviation Administration--Illinois Department of Transportation grant. As part of this agreement, the Village agrees to use the property for airport purposes and to follow federal and state regulations in the operation of the airport for the public’s benefit for not less than 20 years. This is a standard agreement between the owner of public airports and the State of Illinois. Motion was made to place this item on the Village Board Agenda.

Airport – T-Hangar Space Lease – Duane Schumacher (WT-14) - presented by Public Works Director Fred Mullard – The Lake in the Hills Airport Rules and Regulations require airport tenants to enter into applicable leases, licenses or storage agreements. Duane Schumacher is entering into a new

T-Hangar Space Lease and has signed the appropriate lease document. Motion was made to place this item on the Village Board Agenda.

Finance Director:

Employee Medical, Dental, Vision and Life Insurance – presented by Finance Director Pete Steffan - As part of the fringe benefit package, the Village provides employees and their families with medical, dental, vision, and life insurance. Currently, these benefits are provided by BlueCross BlueShield of Illinois (medical), MetLife (dental), Principal Financial Group (vision), and Hartford (life). Medical Insurance – Over the last year, the Village paid approximately \$1,238,000 in premiums to BlueCross BlueShield. There were three large medical claims that totaled nearly \$1,000,000. With no changes in the plan design, this year’s renewal rates would result in increases of 14.5% for the PPO plan, 14.1% for the HMO plan, and 14.9% for the BlueChoice Select PPO plan for a combined increase of 14.5%. The FY08 budget allowed for a 9% increase in rates effective July 1, 2008. The Village’s health insurance consultant presented a Partially Self-Funded Plan option where the Village would provide fully insured PPO plans with higher deductibles (\$3,500 vs. \$250) and out of pocket maximums (\$5,500/\$4,500 vs. \$750/\$1,250) that would result in a combined premium decrease of 14.3%. The Village would then self-fund the difference between the high deductible/out-of-pocket plan and the current level of benefits. Employees would be required to submit any explanation of benefits forms involving deductibles or coinsurance to Midwest HRS LLC, the health reimbursement services affiliate of our consultant, to have the claims processed a second time for payment to providers based on the current level of benefits. This alternative funding method allows the Village to take on some of the claim risk as it “buys down” or self-funds the difference between the high deductible/out-of-pocket plan amounts and the current benefit levels. The Village would fund the predictable claims while limiting the group against catastrophic claims. The additional costs involved in the Partially Self-Funded Plan are setting aside funds to pay for the predictable claims (\$144,300) and the third party administrator fees (\$10,200). Combining these additional costs with the 14.3% decrease in premiums to BlueCross BlueShield would result in an overall savings to the Village in the amount of \$207,000 over the fully insured plan. The total cost for the Partially Self-Funded Plan would be a reduction of approximately \$25,200 from current costs which represents a 2.0% decrease. Competitive quotes were solicited from twelve other carriers to ensure that we were receiving competitive renewal rates. United Healthcare offered better rates than BlueCross BlueShield, however, previous experience with United Healthcare indicates that their claim processing was less than satisfactory. Further, a disruption analysis conducted last year confirmed that BlueCross BlueShield’s PPO network contains a majority of the Village employees’ physicians and since the Village has switched to the BlueCross BlueShield network, employee comments have been very positive.

Dental – MetLife’s dental insurance renewal rates came in at 12.0%. Competitive quotes were solicited from ten other carriers to ensure that we were receiving competitive renewal rates. Guardian’s quote came in at an increase of only 1.3% with a higher level of benefits. This will result in annual savings of approximately \$8,900 or 9.6% when compared to MetLife’s renewal rates.

Vision – Principal’s vision renewal rates did not change. Guardian and Sun Life offered decreases in vision insurance premiums, however, their plans do not provide comparable benefits. Therefore, it is recommended that the vision insurance be renewed with Principal with no increase in rates.

Life – Hartford guaranteed their renewal rates in 2007 through 2009. However, Standard offered a 27.3% decrease in life insurance premiums without a significant change in benefits. Switching to Standard would result in annual savings of approximately \$4,200 when compared to Hartford’s renewal rates.

Employee Contributions – A survey of the Village’s comparable communities indicated that employee contributions averaged 14% for health insurance. The Village’s current employee contributions for the PPO plan average approximately 7% and range from \$30 per month for single coverage to \$90 per month for family coverage. The employee contributions are recommended to be increased to 10% in 2008-2009, 12% in 2009-2010, and 14% in 2010-2011. Based on the recommended health insurance renewal premiums, the employee contributions for the PPO plan in 2008-2009 would range from \$38.74 per month for single coverage to \$127.98 per month for family coverage. It should be noted that employees electing HMO coverage are offered a monthly stipend and are not required to make employee contributions. The monthly stipends range from \$20 for single coverage to \$60 for family coverage and no change is being recommended.

Motion was made to place this item on the Village Board Agenda.

Organizations and Developers:

Board of Trustees:

Trustee Harlfinger – **Planning and Zoning Commission Liaison Report** –

Trustee Huckins – **Community Advisory Council for Randall Road Liaison Report** -

Trustee Yensen – **McHenry County Transportation Liaison Report** -

Trustee Bogdanowski – **Business Relations Committee Liaison Report** -

Trustee Joe Murawski – **Senior Liaison Report** –

Trustee Paul Mulcahy - **Parks and Recreation Board Liaison Report** –

President:

Resolution – Supporting a Land Use Policy for McHenry County –

Proclamations for Eagle Scouts/Venturing Ranger Awards -

Audience Participation:

Adjournment: There being no further business to discuss, the Committee of the Whole meeting was adjourned at (8:15 p.m.)

Submitted by,

Denise Wasserman Haugk
Village Clerk