



600 Harvest Gate
Lake in the Hills, IL 60156

(847) 960-7440
Fax: (847) 960-7445
www.lith.org

DRIVEWAY PERMIT PROCEDURES

1. Submit a completed application.
2. Submit a copy of your "Plat of Survey".
 - . Indicate the scope of the work
 - . Repaving the existing driveway – no changes to the size/shape
 - . Repaving the existing driveway – indicating all changes being made
3. There shall be no obstructions, i.e. stakes, signs, sidewalks, permanent surfaces (driveways) etc., within 2 feet of the water b-box.
4. Public Works will be notified of your permit request to determine culvert requirements as necessary. (Streets where there are no curb/gutters)
5. The minimum allowable driveway is 12 feet in width. (MC 24.09)
6. The maximum allowable driveway width from the front property line to the street is 30 feet. This 30 feet includes concrete/paver ribbons on either side of the driveway and flairs at the street. (Zoning Sec 18.4-3D)

When widening driveways, the front property line stakes must be exposed.

7. Minimum driveway component requirements:
 - . Blacktop – Minimum compacted granular of not less than 4 inches thick, surfaced with a minimum of 2 inches of compacted asphalt
 - . Concrete – Minimum compacted granular of not less than 4 inches thick and a minimum of 4 inches reinforced concrete.
- 8 Asphalt and concrete driveways installed along the side of a residence must be installed to retain all natural swales so as not to divert excess storm water to a neighboring lot. Concrete driveways may not be installed in any side yard setback or easement.
9. Please allow approximately 5 days after submitting your application, survey and specifications for the review process before the permit will be issued.

10. Your contractor must be licensed by the Village before your permit will be issued.

11. A FINAL INSPECTION IS REQUIRED FOR YOUR DRIVEWAY PERMIT. Other inspections, if required, will be noted. A driveway permit is a 2 month permit and will expire at the end of that time. An approved final inspection must be obtained within the 2 month period.

CAUTION: Contact J.U.L.I.E. 48 hours before you dig. 800-892-0123

CONSTRUCTION HOURS

MONDAY THROUGH SATURDAY – 7:30 AM TO 8:00 PM

Cash, checks payable to Village of Lake in the Hills or credit cards (Master Card, American Express or Discover) are accepted.

HOMEOWNER IS RESPONSIBLE FOR THIS PERMIT IN ITS ENTIRETY. HOMEOWNER TAKES FULL RESPONSIBILITY FOR DAMAGES INCURRED DURING CONSTRUCTION. THIS INCLUDES DAMAGE TO THE PUBLIC RIGHT-OF-WAY, INCLUDING STREETS, CURBS, SIDEWALKS, DRIVEWAYS AND TREES.