



PUBLIC MEETING NOTICE AND AGENDA

LAKE IN THE HILLS BOARD OF POLICE COMMISSIONERS

MAY 5, 2026  
7:00 P.M.

AGENDA

1. Call to Order
2. Roll Call
3. Approval of Minutes – August 5, 2025, September 6, 2025 & October 4, 2025
4. Public Comment
5. Old Business
6. New Business
  - A. Discuss Entry Level Testing
7. Bills and Mail
8. General Discussion
9. Executive Session - (If Necessary)
10. Adjournment

MEETING LOCATION  
Lake in the Hills Village Hall  
600 Harvest Gate  
Lake in the Hills, IL 60156

The Village of Lake in the Hills is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at (847) 960-7410 [TDD (847) 658-4511] promptly to allow the Village to make reasonable accommodations for those persons.

Posted by: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

## Lake in the Hills Police Commission Meeting Meeting Minutes August 5, 2025

The meeting was called to order by Chairwoman Lawson at 7:00 pm.

### **Roll Call**

Present were Chairwoman Lawson, Commissioner Haugk and Commissioner Kurnik. Also present was Police Chief Matt Mannino.

### **Approval of minutes**

A motion was made by Commissioner Kurnik to approve the meeting minutes of May 6, 2025. The motion was seconded by Commissioner Haugk. Roll call vote. All approved. Motion passed.

### **Public Comment**

No public comment.

### **Old Business**

The police chief stated that the sergeant's written exam is scheduled for September 6 at 9:00 AM and the assessment scheduled for September 24th and/or the 25th at 8:00 AM as needed. There are 5 applicants for the position and there is one vacancy that will be filled immediately and another one opening in January. Commissioner Lawson will notify the applicants of the test dates.

The chief stated that the written portion of the entrance examination for patrol officer will be the test provided by Stanard and Associates which is the test referred to on the Illinois Association of Chiefs of Police website. The department has ordered 100 tests and the test date is tentatively October 4, 2025. The Commission will grade the test that same day with 70% as the passing grade. The applicants who passed the test will be notified that day and will be administered the interview portion of the exam later in the day. As in the past 5 applicants will be interviewed at the same time and six questions will be used and each will be given 2 minutes to answer the question. Two members of the Police Department and at least one commissioner will grade the interview. The department will do the advertising for the examination. The village is looking to hire total 4 patrol officers (one or more may be from the lateral pool) and send the successful entry level applicants to the Academy in January. The ad for patrol officer will be posted on the "Blue Line."

The applications for entry level will be all in digital form, no fee, and a Sergeant from the department will confirm that all of the requirements for application, including the "POWER" test, are met.

### **New Business**

None.

### **General Discussion**

None.

### **Executive Session**

Executive Session was not needed.

### **Adjournment**

Commissioner Haugk made a motion to adjourn the meeting. Chairwoman Lawson seconded the motion. Motion passed.

The meeting was adjourned at 7:30 PM.

William Kurnik  
Police Commission Secretary

## Lake in the Hills Police Commission Special Meeting Meeting Minutes September 6, 2025

The meeting was called to order by Chairperson Lawson at 8:45 am.

### **Roll Call**

Present were Chairperson Lawson, Commissioner Haugk, and Commissioner Kurnik.

### **Sergeant Promotion Written Exam**

Commissioners were on hand to observe candidates taking the written Sergeant's exam. Commissioner Haugk left before the completion of the test at 10:00 am.

### **Adjournment**

Commissioner Kurnik made a motion to adjourn the special meeting after the test was complete. Chairperson Lawson seconded the motion. Motion passed. The meeting was adjourned at 10:45 am.

Sharon Lawson  
Police Commission Chairperson

## Lake in the Hills Police Commission Meeting Special Meeting Minutes October 4, 2025

The meeting was called to order by Chairperson Lawson at 7:31 am.

### **Roll Call**

Present were Chairperson Lawson and Commissioner Kurnik. Commissioner Haugk was absent.

### **Police Officer Eligibility List**

Commissioners and members of the Police Department were present for the entry-level written exam.

Commissioners assisted with the scoring of the written exams.

Commissioners and members of the Police Department participated in the panel oral interviews.

Commissioners assisted with the scoring of the oral interviews and calculating the final applicant scores.

### **Adjournment**

After the testing was complete, Commissioner Kurnik made a motion to adjourn the meeting.

Chairperson Lawson seconded the motion. Motion passed.

The meeting was adjourned at 6:00 pm.

Sharon Lawson

Police Commission Chairperson